

## AGENDA

I. Meeting was called to order by Board President Donna Wilt at 1904 EDT (0004Z).

II. Roll call & Welcome

a. Current Board Members *all present.*

Donna Wilt, Chair

Parvez Dara, Treasurer

Sherry Rossiter

Tom Carr

Michael Phillips

David St. George, Vice Chair

Kevin Murphy, Secretary

Ken Wittekiend

Joan Williams

b. Guests? Bill Ervin.

III. Approval of Agenda. Agenda approved unanimously. Motion by David, second by Kevin.

IV. Approval of the Minutes.

- December 2015 Meeting Minutes. The minutes were unanimously approved as revised. Motion to approve was from Michael; second by Tom.

V. Reports:

Committee reports/ Board Liaison

Standing committees

**Governance** – Michael Philips. Michael reported no change since the last meeting.

**Finance & Treasurer Report** – Parvez Dara. (Report was closer to the end of the meeting due to Parvez arriving late to the meeting.) Parvez reported that SAFE's cash position increased by 16% in December and he thanked Sherry for bringing in the institutional membership. Membership sales represent 78% of total SAFE income. He mentioned that having relevant SAFE info on a CD could be inexpensively be used as membership promotion at shows.

Ad Hoc Committees

**Membership** - Sherry Rossiter. Sherry and David reported that the latest total for SAFE membership was 966, a new record.

**Programs** – Ken Wittekiend. Ken thanked David for getting the Mentor application program on the web site. Ken successfully tested it. David suggested that Board members look on the web site for the Mentoring area; a member login is required. The Mentoring area on the web site starts at the pull-down of Members Only, then to the Mentoring Program subheading. Go to the bottom of the page and click on the photo of the form, and the Mentor application form will open. Ken also mentioned that a "mentee" form is being worked on, and he was hopeful that the whole Mentoring program can be relaunched soon; David offered an optimistic April date before Sun'n'Fun. Kevin said he would start writing a press release for when the launch was made to get the biggest splash possible.

**Government Affairs-** Donna Wilt. Donna recounted some of the details of the FAA-Industry meeting in Washington, DC last week. A change to the Helicopter PTS is being considered, making the requirement for an autorotation on the checkride a logbook endorsement instead. Accident rates, insurance was a consideration. David suggested that a similar example was actually shutting down an engine on a multiengine checkride. Donna also mentioned the student pilot certificate change as going into effect, involving the TSA. She said the new ACS standards for the Private and Instrument checkrides, which were scheduled to go into effect in June, will now be available as an option, rather than mandatory. The reason is that the system is not ready to cross-reference to the

new ACS codes, so test results will not be keyed to the codes. She also said that the new UAS regulations will deal only with commercial use; the FAA apparently will not attempt to regulate recreational use of UASs. AOPA is writing recreational UAS standards in the hope that the FAA will adopt those, rather than issuing new regulations. Joanie suggested that SAFE may be able to help with the recreational UAS issue, with attendant exposure to a larger membership base. David mentioned that since an FAA pilot certificate is required to be a UAS pilot for commercial operations, flight schools are getting interest in a Light-Sport certificate, not to fly light-sport aircraft but to have a 'pilot certificate' to fly UAS vehicles.

## VI. Old Business

**OSH-Symposium** (Michael Phillips). Michael submitted a document to Board members discussing the philosophy and outline for the OSH Symposium as a follow-up to the SAFE Symposium in Atlanta. He asked Board members to look at it carefully, and said that Joe Brown had no issues with it. The SAFE Board's part will be largely publicizing the event. Michael will then use that as a document to get the players underway on this project. The plan is to hold the Symposium the weekend before OSH at Fox River Technical College rather than on EAA grounds, which takes the pressure off organizing all the details before the event.

**SAFE-LOC prevention project Update.** Michael said Bill Wilson has not yet responded to him on the SAFE-LOC project. Michael said there are other people doing similar things to the SAFE-LOC prevention project now.

**Web Site** (David St. George). David is hoping for a contract for Chris, who has also been working on the SAFE ad for flying magazine. David suggested that Tom take a look at the legal aspects of the proposed contract, and Tom agreed. SAFE is now using a membership tracking system that is not the best one, and David will be working with Chris and Jenny to find a new membership tracking system. He said Jenny has voiced buy-in for that.

## VII. New Business

**November minutes.** Motion to rescind previously approved November minutes and replace them with revised minutes. David moved for this and Kevin seconded. Motion passed unanimously.

### **Approval of 2016 SAFE Budget.**

**SAFE breakfast at Sun n Fun?** There were questions about how well the breakfast last year was attended; David said he understood it actually slightly more than paid by itself. David said with just 30 people attending, it wouldn't be worth holding a breakfast, but if there were important people plus more members attending, it would be worth it. He said SNF could run a shuttle bus back and forth, ameliorating the parking problem. The Board agreed that the breakfast \*would\* be held unless changing circumstances dictate.

### **Assigning responsible board member to ED tasks**

*E-news, and liaison with Brian:* Sherry.

*Renewing advertising:* Sherry.

*SAFE the Magazine contract with Mark Phelps.* Tom will edit last year's contract for this year. Donna suggested that Board members write up ideas on whether we should continue the magazine, given the relatively low readership currently.

*Sponsorship, grants, funds:* Sherry suggested that advertising, sponsorship or advertising are really all a sales function, so one individual could do all of these more efficiently, and offered to do that.

*SNF Booth:* Dennis and Donna will set up and break down SAFE booth. Bill Ervin volunteered his help at SNF this year; Donna was most appreciative.

*Signup:* Donna will come up with a signup method, perhaps Doodle.

*Volunteers:* Donna will also do volunteers.

*Member coordination of speakers at forum:* Jack Vandeventer offered to do that.

*Member incentives:* Joann has accepted this challenge.

*Website:* David will do, and Tom will look at the contracts.

VIII. Discussion:

**Use of Dropbox for official documents.** Donna opined that the SAFE Dropbox needs to be cleaned up and used consistently as a solid base for SAFE Board member information. There was general concurrence.

Member Comments: None.

IX. Adjournment. Chair Donna adjourned the meeting at 2100 EDT (0200Z).

**Next meeting is Wednesday, February 17, 7pm EDT.**

All board members are expected to arrange their schedules to participate. Regular meetings are the **third Wednesday of each month** at 7pm eastern time except in July when the meeting is at AirVenture.

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