

# SAFE Board of Directors Meeting

## March 16, 2016

**I. Call to order.** Meeting was called to order by Chair Donna at 7:02 PM (1105Z)

**II. Roll call & Welcome.** (----- indicates not present)  
Current Board Members

Donna Wilt, Chair  
Parvez Dara, Treasurer  
Sherry Rossiter  
Tom Carr  
Michael Phillips

David St. George, Vice Chair  
Kevin Murphy, Secretary  
Ken Wittekiend  
Joanie Williams

Guests: none.

**III. Approval of Agenda.** Motion by Parvez, second by Ken to approve the agenda. Motion carried unanimously.

### **Announcements:**

Donna has applied for the Chase Bank credit card for SAFE. She mentioned that both the SAFE name and her name are on it as she is the guarantor.

SAFE The Magazine Winter Issue is out and will be publicized in the April eNews.

Sun 'n Fun Breakfast is canceled. All concerned have been notified.

Congratulations to David for changing careers. He is taking a corporate pilot job in a King Air and a Pilatus after running a Part 141 flight school for 20 years. Congratulations to Donna, who is now a full professor in the Aviation Department at FIT. Prayers for Joanie.

### **IV. Approval of the Minutes: VOTE!**

- January 2016 Meeting Minutes
- February 2016 Meeting Minutes

Parvez moved and Tom seconded a motion to approve both sets of minutes.

### **V. Reports:**

Committee reports/ Board Liaison  
Standing committees

*Governance – Michael Phillips.* Donna advised that we are behind in this year's election cycle. She said that Kevin and Parvez' terms are up this year. Kevin and Parvez will both be running for re-election. Donna said she would contact Jack Vandeventer, who has set up the elections in the past, to see if he would be willing to pick up the slack this year.

*Finance & Treasurer Report – Parvez Dara.* SAFE has a good amount of cash on hand, and expenses are down. The largest single savings was with not paying for an executive director.

Ad Hoc Committees

*Membership - Sherry Rossiter.* New membership chair is Joe Bonnaci from New Jersey. Sherry will continue to be the Board liaison for the committee. At the last meeting, there was a discussion of the committee charters and goals. SAFE gained three new lifetime members in the past month. Sherry reports the committee is enthusiastic. As of today, total SAFE membership is 990, including 31 lifetime members.

*Programs – Ken Wittkiend.* Ken has not had success contacting Stephen Fiegel, so he recommended we find a new person to step up and chair that committee. Ken has been working on the mentoring program; we now have five applications for Mentees, and four Mentor applications, with a couple more working. One is Tom Turner, who heads up the American Bonanza Society training. Another is Meg Godlewski of General Aviation News. Ken said that when he gives checkrides for initial CFIs, he strongly suggests that they join SAFE and become active in the mentoring program.

*Marketing, Advertising & Events – Kevin.* Kevin reported that an email exchange between members of the MAE committee resulted in the addition of a couple of good ideas from Chris for MAE activities for 2016. The main one involves making sure there is coordination and intra-program reinforcement for all SAFE media outlets.

*Government Affairs- Donna.* Committee is dormant, but Donna has communicated with Cliff who was the former head of the committee on the FAR Part 23 proposal. Cliff's opinion was that there wasn't anything in the proposal that needed SAFE comment. Donna also mentioned that the next meeting of the ACS committee is in May. She said that her employer has been paying her travel to the meetings, but it no longer will, so she'll need at least some SAFE reimbursement for travel. Tom moved to allow Donna payment for travel and lodging to attend the meetings. David seconded and the motion was approved unanimously.

## **VI. Old Business**

*Web site contract (David St. George).* David said the main web development project would be a fixed price contract, and only items outside the scope of the project (such as changes demanded by SAFE) would be at \$50/hour. David moved that the proposal be accepted as written. Kevin seconded. Motion passed unanimously.

*OSH-Symposium update (Michael Phillips).* Michael is having a meeting tomorrow to set up the agenda for the Symposium. Once that is done, Michael will start to make the vision more specific. It's time to start thinking about sponsorship, and Michael will enlist Doug Stewart's aid for that. Michael said that he had another contact who had offered to go to his Rolodex to help in the search for sponsors.

Michael said that Doug Stewart had been contacted by NAFI about working with the Pilot Proficiency Center. Michael said Doug would be working with and through Michael as a representative of SAFE. He said he is looking at the Symposium to be a real hands-on workshop. He got a note from Bill Wilson offering to help.

*Board Elections.*

*Sun n Fun.* Donna reported that more volunteers are needed. Tom Carr and Jack Vandeventer have already signed up for a couple of shifts. There will be a notice near the top of the April 1 eNews asking for volunteers.

*Committee Charters.* Kevin's committee got their MAE charter done, with two or three items added. Donna asked that the other committee liaisons review their charters, change as needed and get them back in.

## **VII. New Business**

*Liability Insurance for Board.* David said the previous D&O coverage was \$1,500 from Jim Anderson's agency, but it was dropped several years ago. He said he believes he can get it for \$750 or \$800. Tom opined that SAFE directors probably don't have too much liability, but it's still a good thing to have.

*Support for PEGASAS (GA Center of Excellence) Runway Incursion Study.* Florida Institute of Technology and Hampton University have received a contract with the FAA through PEGASAS to study runway incursion by general aviation pilots. Donna proposed that SAFE participate in the PEGASAS project offering in-kind services. She suggested that we could have a student in the booth at OSH for 2016 and 2017 gathering data for the PEGASAS effort. Tom observed that this kind of project, showing SAFE working with the FAA, would be good. Tom moved that we work with the GA Center of Excellence as described above. Kevin seconded. Motion passed unanimously.

### **VIII. Discussion:**

*NCASE membership.* National Coalition for Aviation and State Education was organized 1983 as a formal partnership with FAA. Membership consists of various aviation alphabet groups. NCASE's primary goal is to promote aviation education on the state and national level. Their ultimate goal appears to become the premier clearing house for anything to do with aviation education. Since SAFE also promotes aviation education and has an online educational resource center, Sherry suggested that SAFE could join NCASE for perhaps \$100 a year, helping another organization as well as ourselves. Sherry asked Board members to look at their web site. <http://www.aviationeducation.org>

### **Member Comments**

**IX. Adjournment.** The meeting was adjourned by Chair Donna at 8:24 PM (0024Z). Motion to adjourn by David, second by ??????

**Next meeting is Wednesday, April 20, 7pm EDT.**

All board members are expected to arrange their schedules to participate. Regular meetings are the **third Wednesday of each month** at 7pm eastern time except in July when the meeting is at AirVenture.

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