

# SAFE Board of Directors

## Board Meeting Minutes



May 18, 2016

**I. Call to order.** Chair Donna called the meeting to order at 7:05 PM (1105Z).

### II. Roll call & Welcome

Current Board Members (----- indicates not present)

Donna Wilt, Chair	<del>David St. George, Vice Chair</del>
Parvez Dara, Treasurer	Kevin Murphy, Secretary
Sherry Rossiter	Ken Wittekiend
Tom Carr	<del>Jean Williams</del>
Michael Phillips	

Guests: None.

**III. Approval of Agenda VOTE!** Motion by Kevin, second by Ken to approve the agenda. The vote was unanimous.

*Announcements:* Donna announced that Brian Willet resigned as publisher for eNews due to changes in his job; Kevin will publish it in the interim and write up a job description. Parvez suggested that SAFE may want to add a small amount of money to the web contract for Chris Palmer to do the newsletter.

*Volunteers for Pilot Proficiency Center at Air Venture.* A call for volunteers went out as a special eBlast and will be promoted via SAFE eNews. Donna announced it appears there has been a good response to the eBlast.

**IV. Approval of the Minutes: VOTE!** Approval of April 2016 minutes came with a motion by Sherry, second by Parvez seconded. Passed unanimously.

### V. Reports:

Committee reports/ Board Liaison

*Governance – Sherry Rossiter.* Phone calls were made to all 8 nominees for Board positions: Parvez Dara (incumbent), Kevin Murphy (incumbent), Mark Ducorsky, Eric Hake, Mike Garrison, Lowell Hinchee, Hobie Tomlinson and Bill Wilson. She said all the answers from the nominees on questions posed by the Governance Committee will be posted on the web site.

*Finance & Treasurer Report – Parvez Dara.* Membership gains were good last month, including several renewals. Parvez said expenses were down, with most Sun 'n Fun and many AirVenture expenditures already paid. A payment to Chris Palmer for the web site will be made in a couple months. He also advocated greater exposure for SAFE to increase membership. He said next month may be a little weak because it is the month preceding AirVenture.

Ad Hoc Committees

*Membership - Sherry Rossiter.* Members of the committee were advised they have a \$500 budget for the coming year. Current membership is 1,024. The committee will be looking to expand the SAFE Ambassador Program by attending different events. Donna mentioned that we have the SAFE banners that can be used at the different events. Donna mentioned that the new FAA Flight Instructors Handbook will mention SAFE as well as NAFI as examples of professional organizations.

*Programs – Ken Wittikiend.* Ken reported some additional growth in the Mentoring program. Ken is working with Kevin on publicity for the program. He briefly discussed a partnership with the airline job mentoring program with Mark Cervantes. Michael pointed out that in his interviews with nominees for this year's Board of Directors elections, the subject of mentoring was always mentioned. Sherry asked if the Membership Committee should take over the Teacher Grant program.

*Marketing, Advertising & Events - Kevin.* Kevin reported no meeting of the MAE committee this month.

*Government Affairs – Donna.* Donna said the Government Affairs committee needs to be reconstituted, especially since a reply to the current NPRM on changes in training must be addressed. Tom suggested that SAFE poll the membership at the SAFE booth at AirVenture this year, a move Michael endorsed. Various ways to poll the membership were suggested.

## **VI. Old Business**

*Web site Contract progress update (David St. George).* David was unable to make tonight's meeting, but he reported via email that Chris is making good progress on the website and integrating the blog into the new SAFE website design. He said that an important question is whether we should also include the SAFE Magazine in the new hosting plan, since posts from the magazine published on the blog have been very well received, with more than 5,000 hits. He said a single unitary presence with variety and cross linked would be the most powerful on-line presence.

*OSH- Pilot Proficiency Center (Michael Phillips)* The PPC is moving forward with Doug and the other parties involved. The SAFE Symposium has interest in going forward, but the key people right now are focused on the PPC at AirVenture. Donna said the Board will consider it after AirVenture.

*D&O Insurance for Board* Tabled till next month.

## **VII. New Business**

*Preparing the AirVenture* Donna said volunteers were needed to accomplish tasks before and at AirVenture. Parvez volunteered to attack the problem of drawing eyeballs (feet?) to the SAFE booth at AirVenture. She said John Dorcey has set up the venue and the caterer for the member dinner. Still needed: invite sponsors to the dinner, solicit for giveaways at the booth. Parvez moved and Kevin seconded that SAFE re-employ Allen and his daughter to stay in the booth for the whole show at AirVenture and take memberships, as they did last year. Motion passed unanimously.

*Symposium – What now?* Previously covered in Michael's report.

## **VIII. Discussion:**

*NPRM for Regulatory Relief: Aviation Training Devices; Pilot Certification, Training, and Pilot Schools; and Other*

*Send comments on or before August 10, 2016.* Previously addressed.

*Flying Expo planning.* The Board discussed the value of attending – or making presentations at – this event, since the sponsors are unwilling to pay for presenters. Donna said NAFI was invited to participate, and NAFI declined. Board members generally felt attendance or speaking couldn't be supported.

*Member Comments*

**IX. Adjournment.** Tom moved, Kevin seconded, motion to adjourn passed unanimously.

**Next meeting is Wednesday, June 15, 7pm EDT.**

All board members are expected to arrange their schedules to participate. Regular meetings are the **third Wednesday of each month** at 7pm eastern time except in July when the meeting is at AirVenture.

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