

# SAFE Board of Directors

## Board Meeting Minutes-March 2013



Approved April 17, 2013

### **Roll call**

Directors:

Mark Adams  
Cliff Chetwin

Tom Benenson  
Jack Vandeventer

Donna Wilt  
John Dorcey

Larry Bothe

Executive director: Doug Stewart

### **Call to order**

Meeting called to order at 2016 EST by Chairman Mark Adams.

### **Opening remarks**

Mark reviewed the agenda. Larry moved to accept the consent agenda which included The February minutes were discussed and Donna moved to accept the minutes. Cliff provided the second. The minutes were unanimously approved.

### **Next meeting**

Next meeting is April 17, 2013 at 2000 EST (rescheduled one week later due to Sun 'n Fun). Please send all reports and meeting information to Mark by end of the day on Friday April 12 for the consent agenda preparation. All board members are encouraged to dial into the meeting. The dial in and access code will be sent in a separate message.

### **Treasurer's report**

Larry reported that SAFE has more than \$20k. There was \$3311 in February membership sales. The 10% discount has had a positive effect on renewal rate. The redrafted budget was sent to the finance committee members for consideration.

### **Government affairs and Audit**

Audit comments from Doug Kossel were just received and Cliff/audit committee is not ready to respond.

Government Affairs has been tasked to look at AC draft issues and the sequestration effort. SAFE is being patient and the board will review any recommendations.

### **Membership committee**

Tom shared that the membership committee sent post cards renewing members as a way to spur renewal. The membership survey has been prepared and sent to Donna for review. Doug recommended that the survey be sent in April.

The membership committee has a Grant to Teachers for an aviation project. The \$250 grant was approved in the budget. The project when completed will be added to the resource center for all teachers to use.

The 10% one-time reduction in membership has positively influenced renewal rate. This will handle renewal on a “automatic” basis for the future. As of now, the discount ends May 1, 2013. This can be changed later if needed.

### **Mentoring committee**

There is no update from the mentoring committee per Jack. Jack will follow up with Bridgette.

### **AirVenture update**

The SAFE tent will be moved to the new “Education and Innovation Zone”. The relocation is necessary since EAA is moving the International Center. Doug will handle the relocation and potential for a sign telling where we moved. Jack moved to accept the location change and Cliff seconded, passed unanimously.

### **Sun ‘n Fun**

Twenty-six people as of the March meeting have signed up for the SAFE breakfast to be held on Friday morning. It’s rumored that there will be no FAA staff in attendance at Sun n Fun due to budget issues. Pilot Proficiency Program is on track with RedBird. Instructors are needed. SAFE tent volunteer are also needed. Contact Doug to volunteer

### **Governance committee**

John talked to all potential board nominees for the open positions to assess interest. Interviews with the governance committee will take place between April 1 and 12. Formal elections for the planned April/May elections are on track. The governance committee will include questions about the skill areas identified last month

### **Round the table**

Donna: Linda Meeks send a refund back to SAFE.

Tom: nothing to add

Larry: As of March, the eNews goes to 1, 135 recipients.

Cliff: nothing to add

Jack: nothing to add

Mark: nothing to add

### **Executive Director’s report**

See included report in the attachment.

### **Adjournment**

The meeting closed at 2139 EST.

### **Next meeting**

Next meeting of the SAFE board will be Wednesday, April 17 beginning at 2000 EST via teleconference. All board members are encouraged to dial into the meeting. Get all information to Mark by COB Friday April 12, 2013.

Submitted by Jack Vandeventer, Secretary

Attachments: 1) Executive Director's Report.