

SAFE Minutes May 14, 2009



- I. Call to Order – Chair
Thursday May 14, 2009
Start time: 8:00 PM CDT
- II. Roll Call (A quorum is $\frac{3}{4}$ of the board or 7 of 9
(By-laws, section 10.01))

Doug Stewart, Chair
Mark Adams, Vice Chair
Pat Knight, Secretary - Absent
Larry Bothe, Treasurer
Donna Wilt, Board Member
Tom Benenson, Board Member
John Dorcey, Board Member

Rusty Sachs, Board Member - Absent
Arlynn McMahon, Board Member - Absent*
Alan Davis, IWG
John Mahany, IWG
Allan Skramstad, IWG
Tim Busch, IWG

Rusty Sachs tendered his resignation from the board for personal reasons. This reduces the board to 8, thus a quorum is made – 6 of 8. Motion made to officially accept – motion made Donna, Larry second – Passed on voice vote. *Arlynn joined the meeting shortly after – making a normal quorum.

Note: Alan Davis recorded the minutes during this meeting.

- III. Minutes
Minutes of the April 30, 2009 telephone conference call were sent to all members.
Are there any other changes? *None*
Motion to accept the minutes? *Donna Moved*
Second the motion? *Tom Seconded*
Results of the vote – accept or not accept? *Passed on voice vote.*
- IV. Officers' Reports
 - a. Chair – *no special report – included in items to follow*
 - b. Vice-chair - *ditto*
 - c. Treasurer – *from Larry Bothe*
 - i. Current bank balance is \$18,923. Our exhibit space in OSH cost about \$3300, and we have some other outstanding checks, so we have about \$15,000 available. I spent \$44 on a roll of stamps. All our bills (caterer, legal, printer, FL sales tax)) are paid. Doug mentioned that he has a few more expenses, but I don't know how much. Radek has several hundred dollars out, but he has not sent me any detailed info.

- ii. Accounting services: I visited 2 possible services. For 2 reviewed financial statements per year and the filing of our not-for-profit tax return one service would charge us \$1000, the other \$2500 to \$3000. Both would provide other financial advice throughout the year. The \$1000 one would help us set up accounts initially and learn to use the software. I believe the more expensive one would as well, but I didn't directly ask. I believe the \$1000 service would be sufficient to our needs, which I do not think are very complicated. **Motion made to accept \$1000 service for accounting services - Tom moved, Doug seconded – passed on voice vote**
 - iii. Platinum plaques: Since we had a size for the plaque I got a quote from my local guy. Depending on materials chosen we could get it done for a low of \$21 per plaque to a high of \$42, plus 7% sales tax. There isn't much visual difference between the cheap one, middle, and the expensive one. There are really 3 price levels; \$21, \$27, \$42. Maybe the Colorado guy at \$41 is using the best materials, but at I would sure want to ask. If my guy had to do the design from a printed picture (not digitized), it would take an hour and cost about 30 bucks. My take on this is that the \$21 version would be just fine. I did not tell my guy that we had a \$41 price.
 - iv. Budget: In order to prepare a budget you have to know how much you expect to spend and how much income you expect to receive. It does not appear to me that we know either of those things at this time, nor do we have any good way to estimate them. If somebody wants to feed me the data I'll be happy to prepare a budget.
- d. Secretary – *not in attendance*

V. Committee Reports

- a. Standing Committees
 - i. 501c(3) – **Mark reported that with the work done so far on mission statement should make this process easier – nothing else new.**
 - ii. Branding and Marketing – **Reported by Doug – MaryEllen Coupee stepped forward to work with web site – Radek very happy with this choice.**
 - iii. Membership – **Doug reported he had not heard much from the committee so not much to report.**
- b. Special Committees **Motion – ask Rich Stowell to continue as committee coordinator – moved mark, seconded Larry – passed voice vote – Doug and Tom will talk with Rich directly.**

VI. Special Orders (Important business previously designated for consideration at this meeting.)

Dissolution of the IWG. Decision needed. Suggest tabling until end of meeting – DS – ***moved to the end of unfinished business***

- VII. Unfinished Business (Business left over from previous meetings.)
- a. Volunteer recognition for SNF volunteers sample certificate sent for approval – Both corrections noted. – ***everyone approved certificate for recognition with modifications suggested.***
 - b. Removing documents referring to TBO-NAFI from the website – ***documents are gone so now is moot. Alan & Mark continue on Exec Summary.***
 - c. Accounting software and bookkeeping services – Larry – ***Discussed per above***
 - d. Insurance – Doug On 5/11 Ryan Birr said: “Everything is in motion. I am hoping to have something early this week as a draft for you.” – ***draft sent out by Doug of what was received shortly before the meeting. – Doug to follow further; was disappointed with what was received.***
 - e. Mission Statement – John – ***a lengthy discussion ensued of the various iterations of the vision and mission statement materials sent out by John and others. John will send out the results of the conversation for others to work with so that communication can take place next week in continuance.***
 - f. Contract for Master Instructor Program with Master Instructors LLC – ***Doug will contact Hills re this and get a start on the process.***
 - g. Platinum charter member plaques – ***discussion of plaque options – principle thought was that logo should remain the same – Doug will go back to the Hills and the “plaque guy” with thoughts.***
 - h. Mentoring effort/”hook-up” area. – ***Not sure where this one came from and no one owned up to it. Perhaps a list of those willing to mentor and the areas they are willing to help. Moved to next meeting.***
 - i. Oshkosh AirVenture plans – ***John made initial contact and will follow on Friday re our final assignment and will advise as soon as confirmed.***
 - j. FFAST efforts on CFI/DPE presentations. DS had telecon w/ Jim Leavitt, mgr CFI/DPE program. Several suggestions made on ways to improve program, but obstacles are in the way for the first go around of the program. – ***Doug reported on his conversations with Jim Leavitt. Will be an ongoing discussion and Jim is pleased with the SAFE offer to help over time.***
 - k. SAFE Code of Ethics – ***tabled – Arlynn will send out again for consideration by all.***
 - l. Power Point presentation for “Cessna Stand Down” DS suggests this PPT be made available to all members for use at any presentation, as well as being put on the web homepage.
 - m. Dissolution of IWG (moved from above) – ***delayed to end of meeting.***
- VIII. New Business
- a. "Calling all CFIs" forwarded by the Hills. – ***tabled to next meeting***
 - b. Develop a budget – Donna – ***Donna voiced concern regarding hearing how much money we have and how much we spend without having guidelines. Donna offered to spend time doing a “strawman” with the help of Larry and bring that to our attention for future – recognizing that it will change over time.***

- c. SAFE Committees (Mark Adams)
 - i. Standing committees per SAFE By-laws 13.02 – 13.05. The current by-laws stipulate the make-up of these committees and should be staffed accordingly. – **Mark went over details per the bylaws and we are obligated to abide by them. He suggested we all review the bylaws over the next period and suggest how to deal with any irregularities given that we do not have an ED or a past chair.**
 - 1. Nominations Committee
 - 2. Finance Committee
 - 3. Awards Committee
 - ii. Special Committees - Structure and staffing of special committees as provided for in the SAFE by-laws 14.01. These would include all committees currently in existence or one's that the Board sees as necessary to form in order to carry out the organization's mission. I would recommend that these committees be assigned to Board members for oversight. That could mean possibly having the appropriate Board member chair the committee or simply provide oversight and support for the existing committee chairman. This is an excellent opportunity to involve the membership and their expertise and allow the Board to fulfill its role of governance and oversight without micromanaging. I would refer everyone to Rich Stowell's document on Committees dated 5/3/2009. – **Mark will send out comments and thoughts about this area for everyone's consideration.**
- d. Armand Vilches (Doug) – **Doug asked that this one be tabled to the next meeting.**
 - i. I am still working with Belvoir Media Group to see if we can obtain their approval to provide the SAFE membership with a complimentary subscription to Aviation Safety. This program would be structured similarly to the program the other Flight Instructor organization has with **FLYING** magazine. I will be speaking with the circulation manager for Aviation Safety, again this week, and I hope to have a response from her shortly.
 - ii. Regarding the fund raising program through our website, www.BestMagazineCompany.com, I am happy to report that we increased the donation to SAFE from the original proposal of 25% to 30%. I have also taken the liberty of linking to your website, on our homepage, as an Affiliate Partner of BMC Subscriptions. I have attached a proposal for the fund raising program to this email, and if you are in agreement please sign it and return it to me. The proposal is pretty much self explanatory, but if you have any questions, please let me know. Also attached is a sample membership letter which can be used to promote the program with your members. I also encourage you to list us on the links page of your website.
 - iii. I truly look forward to working with you and SAFE and hearing back from you so we can start raising funds for our organization.

- e. Flying Tips (Tom Benenson) and "Teaching Tips" (Larry Bothe) – ***Tom reported about an issue that the publisher had getting Flying Tips content. Important to note that Flying, along with other magazines of the publisher/owner are up for sale, so details of ownership are yet to be determined for the future.***
 - i. I've been asked by Flying publisher if SAFE members would be interested in contributing "FLYING TIPS" to the Flying website. I expect the idea would be to provide credit to contributors (not sure about any enumeration) that could include flight school, website and SAFE.
 - ii. I've also asked about complimentary copies of Flying for members, but since Flying Magazine is in the process of being sold, he said, "I am checking on the comp copies for SAFE but as you might imagine, at this moment in time, no one at HFM is very willing to commit to anything, especially if it is free." ***Tom will check to find out if we can get SAFE attribution, and whether they want them to be all SAFE people or shared by other contributors and report back.***
 - iii. Dick Koenig, Flying publisher, suggested he might be able to offer us a 1/4 or 1/3 page "ad" pro bono for SAFE. He said his art director could design the ad for us, if we wanted, but felt since it would be on his own time we should compensate him with \$100. ***Tom will check out timing to see if we can get in prior to OSH. If we can, we can put our booth number at the bottom.***

IX. Announcements – (Information on other subjects and events.) John Teipen seeks volunteers for Kid-Venture. DS recommends SAFE not affiliate with K-V. – ***Doug reported his thoughts on this. Suggestion was that we not directly affiliate, but that John put an announcement in the Forum section to advise interested parties of his need.***

X. Additional actions.

- a. Dissolution of IWG – Doug expressed gratitude – Alan made a motion to the IWG members that the IWG be dissolved – Tim and Allan made comments of agreement and second Tim & Allan seconded – the IWG dissolution passed – IWG members (Davis, Skramstad, Mahany, Busch) left the call and the Board continued. Doug continued taking the minutes of the meeting.
- b. Fill Board Vacancy - Doug Stewart moved that the Board appoint Alan Davis to fill the vacancy created by Rusty Sachs' resignation. Seconded by Tom P. Unanimously approved.
- c. Next meeting set for 5/28/09, 8PM CDT.

XI. Adjournment - Meeting adjourned at 9:48 CDT

Additional items of interest:

1. Board Contacts:

<p>Tom Benenson 30 Taggart Road PO Box 76 Columbiaville, NY 12050 Office phone: 518-822-9540 House phone: 518-828-9887 Fax: 518-822-9615 Cell: 518-929-2249 Email: TBenenson@aol.com Term: 2 years</p>	<p>Larry Bothe SAFE Treasurer 1082 Governor's Lane Seymour, IN 47274-1135 Home-office: 812-524-9440 Cell: 812-521-7400 Fax: 812-524-9445 Other number (use only in case of desperation) wife's cell 812-521-7401. Email: lbothe@comcast.net Term: 1 year</p>	<p>Doug Stewart SAFE Chair 877-FLY-DSFI (877-359-3734) (413-281-6788 - cell) Email: Doug@DSFlight.com Website: www.dsflight.com Term: 3 years</p>
<p>Alan Davis PO Box 564 Eastlake, CO 80614-0564 303-450-4258 (home) 303-521-3127 (cell) 303-376-6925 (work – best daytime number) Email: ADavis@IASAir.com Term: 3 years</p>	<p>John Dorcey 3980 Sharratt Drive Oshkosh WI 54901-1276 920-385-1483 (home) 608-513-9840 (cell) 920-420-4984 (work cell) Email: wipilot@new.rr.com Term: 2 years</p>	<p>Mark Adams SAFE Vice Chair 5445 La Estancia Circle El Paso, TX. 79932-2011 915-833-3187 (H) 915-526-6337 (C) Best Number adamsmark@earthlink.net Term: 1 year</p>
<p>Arlynn McMahon c/o Aero-Tech, Inc. 4330 Hangar Drive Lexington, KY 40510 Voice: 859-254-8906 800-9-CESSNA Fax: 859-255-3250 Email: arlynn@aerotech.net Term: 3 years</p>	<p>Donna Wilt Local Address: 5500 Swan Rd. Williamsburg, VA 23188 Work Address: Department of Aviation, Hampton University, Hampton, VA 23668 Work Phone: 757-727-5418 Cell Phone: 757-561-1639 Work: donna.wilt@hamptonu.edu Personal: dfwilt@aol.com Term: 2 years</p>	<p>Pat Knight SAFE Secretary 9S370 Skylane Drive Naperville, IL 60564 Cell 630-886-3978 Email: pknight@earthlink.net Term: 1 year</p>

SAFE Board Mailing list: TBenenson@aol.com; lbothe@comcast.net; Doug@DSFlight.com ;
ADavis@IASAir.com; WIPilot@new.rr.com; adamsmark@earthlink.net; arlynn@aerotech.net;
Donna.wilt@hamptonu.edu; pknight@earthlink.net

2. **MASTER INSTRUCTOR STATISTICAL UPDATE (as of 30Jan09)**

To date (30Jan09), **1301** Master Instructor portfolios have been reviewed. These portfolios were submitted by individual aviation educators seeking accreditation through the "Master Instructor Continuing Education Program™." **1259** Master Instructor accreditations have been granted to **615** individual aviation educators worldwide.

1 time = 296

2 times = 153

3 times = 75

4 times = 47

5 times = 25

6 times = 17

7 times = 2

Twenty-five (**25**) people have earned more than one of the four Master Instructor accreditations. One (**1**) individual has earned three different designations (MCFI, MCFI-A & MGI). The first CFI renewal was issued on 1 June 2002. Since then, **362** Masters have been issued "Master Instructor Graduation Certificates" with which they may renew their flight instructor certificates, earn a gold seal certificate and / or update their Part 141 chief/assistant chief CFI status. Ninety-seven (**97**) have also been issued temporary airman certificates (FAA Form 8060-4) by our Airman Certification Representative (ACR) or our FAA POI in the Milwaukee FSDO. Additionally, there have been **13** deaths and **42** denials / withdrawals (6.8%).

Master CFIs = 563

Master CFIs-Aerobatic = 20

Master Ground Instructors = 27

Master Instructors Emeritus = 2

Master Flight Instructors = 3 (no longer granted)

Master Instructors teach in high schools, colleges, universities, flight schools, and as independents. They instruct in single engine and multiengine aircraft, seaplanes, helicopters, gyroplanes, ultralights, gliders, aerobatic aircraft, home-builts, light sport aircraft, warbirds, simulators, and classrooms. The designation has grown from very humble beginnings to a nationally recognized -- and highly coveted -- credential. The following statistical analysis provides a sense of the quality and diversity of these aviation educators, these "Teachers of Flight," who have earned the title "Master."

- * 72% participate in the FAA Safety / Wings program
- * 61% are FAA Aviation Safety Counselors / FAAS Team Reps
- * 39% hold a Gold Seal flight instructor certificate
- * 39% hold an Airline Transport Pilot (ATP) certificate
- * 13% are FAA or industry pilot examiners
- * 74% hold one or more ground instructor ratings
- * 52% hold advanced and instrument ground instructor ratings
- * 15% are women (compared to 6.0% of all pilots and 6.7% of all CFIs)
- * 49 different states and 7 foreign countries represented
- * 5 hold all 7 flight instructor ratings
- * 2 hold all 5 ATPs
- * 2 National Seaplane Pilots of the Year
- * 1 National Flight Instructor Hall of Fame inductee
- * 16 National Flight Instructors of the Year
- * 6 National ASCs / FAAS Team Reps of the Year
- * 1 National AMT of the Year
- * Dozens of local and regional CFIs of the Year
- * Dozens of local and regional ASCs / FAAS Team Reps of the Year

3. Prominent Advocate for Aviation Educators Joins SAFE

BURNET, TX Silas "Cy" Peterson has joined the Society of Aviation & Flight Educators, saying, "SAFE has the right idea regarding membership participation. The organization has some really impressive names on its roster already--some of the best aviation education has to offer."

A retired Northwest Airlines pilot from Northfield, MN, Peterson has long been actively involved with aviation education and served as NAFI Treasurer from 1990 until retiring from the Board in 2004.

SAFE Chair Doug Stewart commented, "We are thrilled to welcome Cy to our organization as charter member number 203--the same number he held with NAFI."

SAFE is a member-driven, member-centric organization that welcomes everyone who is involved in aviation education at any level. Consistent with its motto, "We're all about our members," all SAFE Directors are elected by a direct vote of the membership. Additional information is available at <http://safepilots.org/>.

4.