

# SAFE Board of Directors

Board Meeting Minutes-May 14, 2014 approved at the June 11, 2014 meeting



## Roll call

Directors:

Jim Anderson	Tom Benenson	Donna Wilt	Jack Vandeventer
John Dorcey	Kevin Murphy	David St. George	Kurt Reesman
Ray Spengler			

Executive director: Doug Stewart

Guests: David Nusbaum and Bert Stevens

**Call to order:** The meeting was called to order at 2003 EDT by Chairman John Dorcey.

**Consent Agenda** was reviewed and one change made to the minutes to show the motion by Donna that non-refundable fees would not be reimbursed for travel to SAFE events by members for events from May 1, 2014 and after. This change was accepted and included as a part of the April minutes.

Jack moved and Kevin seconded that the consent agenda with addition be approved as amended. Motion passed by unanimous vote.

**Next meeting (please add to your calendars).** All board members are expected to arrange their schedules to participate. Regular meetings are the second Wednesday of each month at 8pm eastern time (Eastern).

Please mark your calendars.

- **June conference call** will be held on Wednesday June 11, 2014 at 8:00pm EDT. Call in details will be sent in a separate message. Check the message for phone number and sign-in passcode. They will be new!! Don't use the old code or number. Check the email for new dial in details.

## Committee reports

- **Governance:** David Nusbaum represented the committee and reported that the elections are underway and will close May 26. Four candidates were slated for three positions and the elections are running smoothly.
  - John asked that the Governance committee send a note to the membership that there will be a by-laws review conducted by the committee. All are invited to recommend changes and additions. A note will be sent regarding the process in the June e-news.
  - The committee was also asked to prepare an officers slate for the July membership meeting
  - **Motion:** Jack moved that the actions of the committee be accepted and Donna seconded. The vote was unanimous.

- **Membership:** Tom mentioned that the committee is no longer sending follow up post cards to expiring members. They are calling the non-renewing members instead.
- **Resource center:** Tom said that there were no new submissions
- **Government affairs:** Kurt had no recommendations from the group.
- **Finance:** Jim said that expenses are exceeding income.

## Old Business

- **Open board meetings:** By-laws section 10.05a-The meetings shall be open. Jack discussed that the board meetings should be open to all members per the by-laws as discussed with Bert Stevens at Sun n fun. The board agreed at the April meeting to listen to Bert's references at our May meeting.
  - Bert reviewed that the by-laws state that the meetings are open to the membership. We need to find a way to have open meetings each month. Discussion about ways to accommodate broad attendance ensued. The board agreed with Bert and also reviewed considerations as prepared by Sherry Rossiter (sent to the board in advance by Jack). The meetings will be open. Members wishing to attend will be asked to send an email to Jack requesting the call in number and passcode. Members that want to discuss a topic will be asked to schedule the topic and specify participants in advance as we do today so the topics can be placed on the agenda with a known time for the item. **Motion:** Tom moved that the meeting are open and discuss the topic in the e-news. Jack seconded and the motion passed by unanimous vote. **Assignment:** Bert, Donna, Tom and Jack will discuss process and report at the June meeting.
- **AirVenture 2014-board sessions:** Board evening events include Monday evening at Urben's for brainstorming. The board will meet also on Thursday afternoon for a board meeting and again in the evening dinner and membership meeting. Saturday evening the board is expected to be at the Urben's for the member recognition dinner.
- **AirVenture 2014:**
  - We need to work on the SAFE app for AirVenture2014 and include a SAFE tent location. David will create the app.
  - **Teacher's Corner** will include the sim for teacher use as an "Edustation". **Motion:** Tom moved that we allocate room for the corner and Edustation. David seconded. The motion passed with unanimous vote.
  - **College Coffee/Donut hour** will be held on Thursday morning at the SAFE tent. All aviation colleges and tech schools will be invited. This is to get to know our neighbors and younger members. **Motion:** Tom moved and Kevin seconded that we conduct this on Thursday morning.

- **Webinars:** The discussion to support Gene Benson's webinar from the April meeting stands as approved. Implementation will be moved to after AirVenture and will be coordinated by David and Doug.
- **Apprentice vs Associate member:** Tom and Doug reviewed the language where apprentice and associate member was used and will clarify and clean up the items to use Associate member terminology.
- **Marketing bullet points:** Jim will draft his views on reasons to join SAFE and will review at the June meeting.

### **New business**

- **SAFE marketing effort:** Parvez Dara finished his MBA and researched SAFE and membership. John will invite Parvez to the June meeting to review his efforts and recommendations. John will send the executive brief to the board for review.
- **Each one bring one:** SAFE added 23 members through the new "Each on Bring one" through the May meeting. Good news.
- **Social media policy:** Jim and John will draft a proposed social media policy for the board to review at the June meeting so that the organization speaks with one voice.
- **Web site hosting:** The SAFE web site can be hosted as a 501 c 3 for free vs \$10,000/year. David will select the alternate site and discuss moving the site.

### **ED report: Doug Stewart**

- **Corporate solicitations:** Doug is talking to GAMA to support ED travel and will report on conversations at the June meeting.
- **Giving back grant from AOPA Foundation:** application being reviewed. If any board member has ideas send them to Doug by 5/20.
- **Move the ED report to earlier in the meeting-** Doug asked to move his report to earlier in the meeting. The end is always rushed and discussion is short.  
**Motion:** Ray moved to have the ED report after the guest or speaker session earlier in the agenda. David seconded. Motion passed by unanimous vote.

### **Adjournment**

The meeting closed at 10:20pm EDT. The motion to adjourn was provided by Ray and seconded by David. The motion passed unanimously. We will leave the runway lights on for you. Be SAFE.

Next meeting is June 11. Mark your calendar. Let's all be present.

Submitted by Jack Vandeventer, Secretary

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