

# SAFE Board of Directors

## Board Meeting Minutes

October 10, 2012



### Roll call

Directors:

Mark Adams

Cliff Chetwin

Donna Wilt

Jack Vandeventer

John Dorcey

Larry Bothe

Executive director: Doug Stewart (not available, at AOPA Summit)

### Call to order

Meeting called to order at 2000 EDT by Chairman Mark Adams

### Opening remarks

Susan Archer informed Mark that due to a job change that she can no longer fill her board role and submitted her resignation effective immediately. The governance committee will prepare a candidate list for consideration per SAFE by-laws.

### Next meeting

Next meeting is November 14 at 2000 EDT. Please send all reports and meeting information to Mark by end of the day on Friday November 9. All board members are encouraged to dial into the meeting at 218-936-4141 access code: 8301100.

### Consent agenda

Adams asked if everyone had had a chance to review the consent agenda and if anyone had items to remove from the consent agenda for further discussion. No new items were removed or added.

Jack moved to accept the consent agenda. Cliff provided the second. The motion passed with a unanimous vote.

The minutes from September 12 were approved with a unanimous vote.

### Executive Session (8:11pm to 8:45pm)

The board reviewed and completed a personnel discussion.

### Audit Committee Report

Cliff will pursue the audit committee.

### Governance Committee

John requested that Robert (Bob) Ziehm be added to the governance committee. The Chair agreed with his recommendation. Bob Ziehm is so appointed.

**Summit Planning**

Planning is nearly complete and SAFE is working with Redbird and AOPA on Pilot Proficiency Program.

**Executive Director's Report**

See report in Consent Agenda. Doug is participating in AOPA Summit in California.

**Adjournment**

Larry moved that the meeting be adjourned, Donna provided the second, and the vote was unanimous. The meeting adjourned at 2045 EDT.

**Next meeting**

Next meeting of the SAFE board will be Wednesday, November 14 beginning at 2000 EST via teleconference. All board members are encouraged to dial into the meeting at 218-936-4141 access code: 8301100.

Get all information to Mark by COB Friday November 9, 2012.

Submitted by J. W. Vandeventer, Secretary