

SAFE Board of Directors

Board Meeting Minutes

September 12, 2012



Roll call

Directors:

Mark Adams
Tom Benenson
John Dorcey

Cliff Chetwin
Susan Archer

Donna Wilt
Jack Vandeventer

Executive director: Doug Stewart

Call to order

Meeting called to order at 2000 EDT by Chairman Mark Adams

Opening remarks

Larry Bothe is out of the country as he mentioned last meeting and cannot participate.

Next meeting

Next meeting is October 10 at 2000 EDT.

Consent agenda

Adams asked if everyone had had a chance to review the consent agenda and if anyone had items to remove from the consent agenda for further discussion. No new items were removed or added.

Susan moved to accept the consent agenda. Cliff provided the second. The motion passed on a unanimous vote.

The minutes from August 15 were approved with a change to remove a duplicate paragraph regarding consent agenda review. The revised minutes are included with this document for board review.

Consent Agenda planning was discussed and the following changes were agreed. All committees or board members are to have any reports or requests to the board chair by Friday prior to the board meeting date. The chair will prepare the consent agenda over the weekend and forward to the board by the end of the day Sunday before the board meeting. Dates for the October 10 meeting per these guidelines: have all materials to Mark by close of business (COB) on Friday October 5. The board agreed to test these dates for October.

Audit Committee Report

An exhaustive checklist was prepared by Doug Kossell and Mark sent it to the board. Please review this checklist and get any comments/concerns to Mark.

Membership Committee

Tom represented the committee chaired by Sherri Rossiter. The committee reported that they will be contacting members that do not renew.

The Membership Committee has a September 30 due date and has asked to extend their report concerning strategies to November 30. Board agreed to the date change request by unanimous vote moved by Tom and seconded by Cliff.

Potential ideas were mentioned for consideration: 1) have mentors (from the Mentoring group) call new members to add a welcome and make initial contact; 2) add a place on the application to request to be a mentor or mentee; 3) consider producing a SAFE pin to provide to members as a visible support mechanism and to show participation; 4) consider regional or local SAFE chapters as a way to strengthen support and involvement. Need to think about how to accomplish a chapter concept; 5) more details to come about a Speakers Bureau.

Monthly membership details/statistics will be sent to the board for confidential review.

Twitter seems to work well to get information out to members as does Facebook.

Donna is going to a university convention and will take the SAFE message along.

Summit Planning

Mark and Doug reported that the Pilot Proficiency Project is moving full speed for the AOPA Summit. Redbird is providing the same scenarios as AirVenture. Instructor staffing is almost complete for the PPP.

The legal agreement with AOPA is not completed as of our meeting. The relationship with Paul Deres is solid according to Doug.

Treasurer's report

Larry will report at the October meeting since he is out of town.

Executive Director's Report

Doug reported:

- Gleim offered three CFI courses to SAFE Resource Center
- E-magazine editors are being interviewed
- Government Affairs committee has a potential new member for consideration- Eric Crump

Adjournment

Donna moved that the meeting be adjourned, Tom provided the second, and the vote was unanimous. The meeting adjourned at 2115 EDT.

Next meeting

Next meeting of the SAFE board will be Wednesday, October 10 beginning at 2000 EDT via teleconference. All board members are encouraged to dial into the meeting at 218-936-4141 access code: 8301100.

Get all information to Mark by COB Friday Oct 5.