

# SAFE Board of Directors

Board Meeting

Minutes

February 9, 2011



## Call to order

Meeting called to order at 20:05 EDT by Chairman Doug Stewart

## Roll call

Mark Adams

Cliff Chetwin

Arlynn McMahon

Tom Benenson

Alan Davis

Doug Stewart

Larry Bothe

John Dorcey

Donna Wilt

## Approval of minutes

January 12; Alan moved that we approve the minutes. Donna provided the second, the vote was unanimous.

## Treasurer's report

Sales for January was \$1049, total expenses of \$2198, cash on hand is \$24,100.

Website sponsorship was received.

I have looked at, but done nothing with, 2011 budget.

Jenny began implementation of Wild Apricot software today. Best guess for completion is February 22.

## Committee reports

### Mentoring

Donna reported that she is verifying continuing interest of volunteers for committee. She also said the training development has begun, Arlynn is working on that task. Next step is marketing.

Doug asked about roll-out date. Donna and Arlynn verified that WAI is still target.

### WAI Scholarship

A change of schools has slowed payment process. Doug reported that SAFE has a 1 ½ minute presentation slot for Saturday's banquet. Scholarship recipient will not be attending. Doug will use balance of time talking up mentoring roll-out.

### Training Reform Symposium

Doug provided an update. First Diamond Level sponsor has committed. Planning progress continues. Panelist slots are nearly filled. Speakers for both luncheons are confirmed.

## **Library Update**

Alan said that several library submissions have been received. Library holdings (index) is posted both inside and outside of members only area.

Alan reported that Rich is coordinating WIKI development.

## **Old Business**

### **Insurance**

Doug reports that marketing work is continues. Policy sales continue, steady growth is anticipated with continued marketing.

### **Database Integration**

Cut-over date discussion was led by Larry. Larry will coordinate start-up.

### **Lightspeed Grant**

Our application for grant was encouraged.

### **Sun n'Fun 2011**

Mark suggested a compensation program for booth volunteers. A long discussion revealed a number of questions yet to be answered. The agenda item be tabled and revisited next month. Mark will continue research.

Breakfast date/day was discussed. Doug will select a date and secure venue.

### **AirVenture 2011**

Exhibit booth space at 2010 location is confirmed. Banquet venue is scheduled for Thursday, July 28. Catering is next step. John asked about using the same catering company. Everyone agreed to go with that company.

Forums concept was discussed. Doug feels that we may be creating relationship issues. Larry considers we have enough on our plate this year. John will discuss forum use with Mark Forss.

### **501C3 Status Update**

IRS response to application has been received. Professional experts are lending a hand in researching basis for our position. Our response to the IRS will be developed and forwarded.

## **New Business**

### **Board Member Nominations**

Mark reported that solicitation for nominations went out yesterday, due by February 22. Process is the same as last year. Sherri Rossiter is nominations chair for this year. Mark and Bert Stevens round out the committee. After initial screening, phone interviews will follow. Nominees must be presented to board by March 15.

### **Government Relations Committee**

Mark sent out a draft based on his research via email. His goal for the email was to stimulate discussion. Arlynn felt definitions were too broad.

### **Annual Awards**

Honorary membership award was discussed. A time and place will be decided upon. Other awards were also discussed. Doug reminded the board that an awards committee is in place and that we have time before AirVenture. Topic tabled.

### **Pilotworkshops.com Offer**

Pilotworkshops.com provides training scenarios including complete weather briefing materials through their IFR Mastery Series. Doug reports the product is incredible. A 60% discount to SAFE members is offered. A discussion ensued. It was agreed that as long as they realized SAFE was not providing an endorsement that we would take them up on the offer.

### **Advocates for Aviation Safety Foundation**

Paul Berger asked for providers of member benefits contact data. The board decided that information was protected as is our member's contact information. Doug will advise Paul.

### **International Learn to Fly Day**

Rich Stowell asked if SAFE was doing anything in support of this effort. It was agreed that a solicitation of member's activities through constant contact may be beneficial. Doug will follow-up with Rich.

### **Next meeting / Adjournment**

The next board meeting will be March 9, 2011. Alan moved for adjournment. John provided the second. There was no discussion. The vote was unanimous.