

SAFE Board of Directors

Board Meeting

Minutes

November 9, 2011



Executive session

The meeting began with the executive session reconvening at 2000 EDT. The purpose of the executive session was discussion and possible action regarding the position of Executive Director. The executive session ended at 2016 EST.

Call to order

Meeting called to order at 2019 EST by Chairman Doug Stewart

Roll call

Mark Adams
Tom Benenson
Cliff Chetwin

Alan Davis
John Dorcey

Arlynn McMahon
Doug Stewart

Approval of minutes

Alan moved to accept minutes of the October 12, 2011 meeting. Cliff provided the second. There was no discussion, the vote was unanimous.

Treasurer's report

October income of \$1468 was offset by expenses totaling \$4920. Expenses included insurance, website, and membership software.

Committee reports

Mentoring

During October, the mentoring program had three new mentors apply and one mentee finish the program. One mentee applied, but he has not replied to emails with choices for a mentor.

Library

As noted in the recent E-news, we just added a 10 part Human Factors series done by Hobie Tomilinson. Two continuation articles of part 10 will be added, once approved, as 10b and 10c. Also, the Sep / Oct 2011 Safety Briefing articles are now posted in the Safety Briefing library.

Old Business

Newsletter editor

Arlynn introduced Brian Willett the new E-news editor. She and Brian are asking for content submissions and article ideas by the board. His first issue as editor will be the December issue.

P-51 raffle

Raffle rules have been reviewed by general counsel. Recommended changes have been made. Promotional materials have been developed. The raffle will launch on Monday, November 14.

New Business

EAA AirVenture Oshkosh 2012

Registration materials have been received, John will complete early registration.

MOU between SAFE and OCP

Doug presented a review of the OCP proposal. Following comments from the board Doug stated he will advise OCP that SAFE will continue the current dialog with them.

Executive Director

Procedural validity of the following actions confirmed with *Robert’s Rules of Order* (RONR).

Doug’s letter of resignation from the board was accepted.

Mark moved to appoint Doug the first executive director of SAFE in accordance with the Executive Director job description, spending limitations as previously agreed upon, and an employment contract upon agreement of and signatures by both parties. Mark added that this appointment is to be effective immediately and that announcement of this action is to be made as soon as possible. Cliff provided the second.

A roll call vote was conducted with the following results:

Adams – aye	Chetwin – aye	Dorcey – aye
Benenson – aye	Davis – aye	McMahon – aye

The motion passed.

Alan moved that the now vacant board position remain unfilled, that Mark Adams be named Board Chairman, and that the Vice-chair position remain vacant until the standard board/officer elections are held in 2012. Arlynn provided the second.

A roll call vote was conducted with the following results:

Adams – abstain	Chetwin – aye	Dorcey – aye
Benenson – aye	Davis – aye	McMahon – aye

The motion passed.

Next meeting / adjournment

Next meeting of the SAFE board will begin at 2000 EST, December 14, 2011.

Alan moved that the meeting adjourn, John provided the second. There was no discussion. The vote was unanimous. The meeting adjourned at 2102.